

**Jharkhand NEP, FYUGP 2022-23 onwards**

**MDC in Public Administration**



Revised Curriculum and Credit Framework for the Four-Year Undergraduate Programmes(FYUGP)

As per Provisions of NEP-2020, implemented from the Academic Year 2022-23 onwards (KU Ref.No.KU/R397/23,dated-14/03/23)

**Kolhan University,Chaibasa,Jharkhand**

**Revised Courses of Study for Four Year Undergraduate Programme 2022-23, Major in Public Administration**

**w.e.f. 2022-23 Academic Year**

**MDC in Public Administration**

**Revised Draft Syllabus**

**Kolhan University,Chaibasa,Jharkhand**

**Semester wise Course Code, Paper name and Credit Points**

<b>Jharkhand, NEP, FYUGP 2022-23 onwards</b>							
<b>Table 6: Semester wise Course Code and Credit Points for Single Major:</b>							
<b>Semester</b>	<b>Common, Introductory, Major, Minor, Vocational &amp; Internship Courses</b>						
	<b>Code</b>	<b>Papers</b>	<b>Credits</b>	<b>F.M.</b>	<b>P.M.</b>	<b>Internal Exam.F.M.</b>	<b>University Exam.F.M.</b>
<b>I</b>	<b>AEC-1</b>	<b>Language and Communication Skills (MIL-1)(Modern Indian Language including TRL) Hindi(50 Marks)</b>	<b>2</b>	<b>50</b>	<b>20</b>	<b>No Internal Exam</b>	<b>50</b>
	<b>VAC-1</b>	<b>Value added Course-1 Section-A- Understanding India Section-B- Environmental Science</b>	<b>2+2 =4</b>	<b>50 50</b>	<b>20 20</b>	<b>No Internal Exam</b>	<b>50 50</b>
	<b>SEC-1</b>	<b>Skill Enhancement Course-1 Digital Education</b>	<b>3</b>	<b>75</b>	<b>30</b>	<b>No Internal Exam</b>	<b>75</b>
	<b>MDC-1</b>	<b>Multi-disciplinary Course-1 Indian Administration</b>	<b>3</b>	<b>75</b>	<b>30</b>	<b>No Internal Exam.</b>	<b>75</b>
	<b>MN-1A</b>	<b>Minor from Discipline-1 Health Administration</b>	<b>4</b>	<b>100</b>	<b>40</b>	<b>25</b>	<b>75</b>
	<b>MJ-1</b>	<b>Major paper 1 (Disciplinary/ Interdisciplinary Major) Introduction to Public Administration</b>	<b>4</b>	<b>100</b>	<b>40</b>	<b>25</b>	<b>75</b>

**Multi-disciplinary Course-1**

**Course Code- MDC-1**

**Indian Administration**

**Full Marks-75**

**End Sem.UniversityExam-75**

**Pass Marks-30**

**No Internal Examination**

**Credit-3**

**Paper Name- Indian Administration**

**1 Credit -1-hour Class in a Week**

**3 Credit - 3 hours Class in a Week**

**15 weeks 45 hrs Class (45 Lectures)**

**In a week 2 classes+1 Tutorial=3 Classes**

**Learning outcomes**

1. Knowledge about the evolution and growth of Indian Administration
2. Familiarity with the constitutional framework on which Indian Administration is based.
3. Grasping the role of Union Executive
4. Understanding the in-built control mechanisms over constitutional bodies in particular and administration in general
5. Delineating the constitutional provisions and dynamics of union -state relationships
6. Awareness about the institutions and mechanism in force for citizen-state interface

**Teaching Learning methods**

Conventional class room method supplemented with class room interactions, discussions, case studies, workshops on specific themes, independent/group project work on an organization/ administrative mechanism and e-resources in the form of films/videos.

**Assessment methods**

Regularity of attendance, class room participation in discussion, submission of allotted assignments (preferably with a case study), snap tests, quizzes, mid-semester internal examination and finally end semester examination will help in evaluating the learning levels of students.

**Total 45 hrs,45 Lectures**

**UNIT – I (12hrs,12 Lectures)**

**Evolution & Constitutional Framework:** Evolution of Indian Administration during Ancient, Medieval and British period; Constitutional Framework of Indian Administration; and Salient Features of Indian Administration

**UNIT – II (11hrs,11 Lectures)**

**Union Government:** President; Prime Minister & Council of Ministers; Central Secretariat, Cabinet Secretariat, Cabinet Committees, Prime Minister Office; Ministry of Home Affairs and Finance Ministry.

**UNIT – III (11hrs,11 Lectures)**

**Constitutional Institutions, Union State Relations & Control over Administration:** Election Commission of India; Union Public Service Commission; Union State Relations (Legislative, Executive and Financial); Parliamentary, Executive and Judicial Control over Administration

**UNIT - IV (11hrs,11 Lectures)**

**Citizen and State Interface:** Citizens' Grievances Redressal Institutions and Mechanisms; Institutional Mechanism for Prevention of Corruption: Central Vigilance Commission; Lok Pal and Lok Ayukta; Politician and Civil Servant relationship.

**Recommended Readings:**

- Arora, Ramesh K. and Goyal, Rajni (1997) Indian Public Administration: Institutions and Issues. New Age International Publishers: New Delhi
- Avasthi, A and Avasthi, A P (2004) Indian Administration. Lakshmi Narain Aggarwal: Agra
- Balfour, Lady Betty (2015) Lord Lytton's Indian Administration 1876-1880 The Untold History. Gyan Books: New Delhi
- Basu, D D (2013) Introduction to the Constitution of India (21st Edition). Lexus Nexus: New Delhi
- Chakraborty, Bidyut (2016) Indian Administration. Sage: New Delhi
- Cott, J E Woola (1986) British Rule in India. Anmol: Delhi
- Fadia, B L and Fadia, Kuldeep (2017) Indian Administration, (New Edition). Sahitya Bhawan: Agra
- Ghuman, B S; Monga, Anil and Johal, Ramanjit Kaur (Eds.) (2012) Corruption and Quality of Governance: Experiences of Select Commonwealth Countries. Aalekh Publishers: Jaipur
- Kangle R P (1972) The Kautilya Arthshastra. Motilal Banarsidass: New Delhi
- Kapur, Devesh; Mehta, Pratap Bhanu and Vaishnav, Milan (Eds.) (2017) Rethinking Public Institutions in India. Oxford University Press: New Delhi
- Maheshwari, S R (2000) Indian Administration. Orient Longman: New Delhi
- Palmer, N D (1961) Indian Political System. George Allen and Unwin : London
- Sarkar, Jadunath Sir (1972) Mughal Administration. M.C. Sarkar: Calcutta
- Sharma, Ashok(2016) Administrative Institutions in India. RBSA Publishers: Jaipur
- Sharma, M (2007) Indian Administration. Anmol: New Delhi
- Sharma, Prabhu Datta and Sharma, B M(2009) Indian Administration: Retrospect and Prospect. Rawat Publications: Jaipur

Singh, M and Singh, H (1989) Public Administration in India. Sterling Publishers: New Delhi

Bhainya, Dashrathi, "Bharatare Lokniti Prashasan" Kitabmahal, Cuttack

B. L. Fadia, " Bharatiya Prashasan", Sahitya Bhawan Agra.

B. L. Fadia, "Bharat Main LokPrashasan", Sahitya Bhawan Agra.

**Note:**

**Semester-1 total Credits=20**

**For all Semesters=160 Credits**

**1 Credit -1-hour Class in a Week**

**4 Credit - 4 hours Class in a Week**

**15 weeks 60 hrs Class (60 Lectures)**

**In a week 3 classes+1 Tutorial=4 Classes**

25 Marks Internal Examination may include 20 marks questions from **written Examination (1 Hr Exam)**/Assignment/Project/Tutorial wherever applicable whereas 5 marks will be awarded on the attendance/overall class performance in the semester

For End Sem.Examination-75 Marks,3Hrs Exam

There will be two group of questions. Group A is Compulsory which will contain three questions. Question No.1 will be very short answer type consisting of five questions of 1 mark each. Question No.2 & 3 will be short answer type of 5 marks. Group B will contain descriptive type six questions of fifteen marks each, out of which any four are to answer.

**Objective type=1\*5=5**

**Short Answer=5\*2=10**

**Long Answer=15\*4=60**

**Total            75**

**Note: Follow the Revised NEP Guidelines 2023, for details Ref.No.KU/R/397/23,dated-14/03/23(Enclosed)**