



**KOLHAN UNIVERSITY
CHAIBASA**

Draft

**Regulation for Two-year
Bachelor of Education
(B.Ed. Programme)**

***Based on*
NCTE Regulation 2014**

REGULATION FOR BACHELOR OF EDUCATION (B.ED.) DEGREE

1. INTRODUCTION:

In these Regulations, unless the context otherwise requires:

- “University” means Kolhan University.
- “Bachelor of Education programmes” means Bachelor of Education degree courses in the Department of Education.
- “Student” means student admitted to B.Ed. programme under these Regulations.
- “Degree” means B.Ed. Degree
- “Board of Studies” means Board of Studies of the University in the discipline / subjects concerned.
- “Academic Council” means Academic Council of Kolhan University
- “Fee” means the fee under self finance scheme prescribed by the University for the programmes from time to time

2. ACADEMIC SESSION

- i) The Bachelor of Degree programme shall be of a minimum duration of 2 academic years consisting of four semesters each of six month duration: Odd semester (July-December) and Even semester (Jan-June). The programme will include and intership of a minimum of 20 working weeks of which four working weeks shall be in the first year of study and 16 working weeks shall be in the second year of study.
- ii) A Co-ordination Committee shall prepare the Academic Calendar at the beginning of each Academic Year which shall include schedule of academic activities for a Academic Year. The dates of Registration, Mid-Semester & End-Semester Examinations, Inter Semester Breaks etc., shall be laid down in the Academic Calendar for the Academic year. The Academic Calendar shall strive to provide for a total of about 110 Working Days in each Semester consisting of approximately six months.

3. INTAKE, ELIGIBILITY AND ADMISSION PROCEDURE

(a) Intake: There shall be a basic unit of 50 students with a maximum of 2 units

(b) Eligibility:

- i. Candidates with at least 50% marks either in the Bachelor's Degree and/or in the Master's degree in Science, Social Science, Humanity, Commerce, Bachelor's in Engineering or Technology with specialisation in Science and Mathematics with 55%


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marks or any other qualification equivalent there to, are eligible for admission to the programme.

- ii. The reservation for SC/ST/OBC and other categories shall be as per the rules of the State Government.

(c) Admission:

- i. Admission shall be made on merit based on marks obtained in the qualifying examination and/or in the entrance examination or any other selection process as per the policy of the NCTE and State Government.
- ii. Admission to B.Ed. Course will be made in the First Semester of each Session.
- iii. All Students admitted to the Course shall be required to pay prescribed tuition & other fee at the time of admission & and at the beginning of each subsequent Semester. prevalent Tuition & other fees as prescribed by the Institute till they are on Roll.
- iv. The Institution reserves the right to cancel the admission of any Student, & ask him/her to discontinue his/her Studies at any stage of his/her Career on grounds of unsatisfactory Academic performance, irregular Attendance in Classes or Indiscipline.

4. MEDIUM OF INSTRUCTION:

The medium of instruction shall be English and Hindi both.

5. ATTENDANCE:

- i. The minimum attendance of students shall be 80% of all course work including practicum and 90% for school internship.
- ii. If a student represents his/her institution, University, State or Nation in Sports, NCC, NSS or Cultural or any other officially sponsored activities, he/she shall be eligible to claim the attendance for the actual number of days participated subject to a maximum of 20 days in a Semester based on the specific recommendations of the Head of the Department and Principal of the College concerned.
- iii. A student who does not satisfy the requirements of attendance shall not be permitted to take appear in the Semester end examinations.

6. CONDUCT & DISCIPLINE

- i. Conduct of the students within & outside the Premises of their Institution must be according to Rules laid down by the concerned Institution.
- ii. Detailed Rules regarding Conduct & Discipline along with prospectus of the institution shall be made available to the Students.

7. REGISTRATION

- i. Every Student of the B.Ed. Course is required to be enrol / Register in the beginning of the 1st semester of the 1st year of the corresponding academic session.
- ii. A Student who does not register on the day announced for the purpose may be permitted, in consideration of any compelling reason. Late Registration is allowed within next Three Working Days on payment of a prevalent additional Late fine as prescribed by the University. Normally no Late Registration shall be permitted after the Third Working Day from the scheduled date.


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iii.

- a. To be promoted in the Second Year & continue his/her Study in the Institution at the end of the First Year a Student must obtain at least 27 credits, out of 36 credits.
- b. Only those students will be allowed to appear in the second semester exam who have secured at least 11 credit out of 19 credit.
- c. To obtain a Semester Grade Point Average (SGPA) of not lower than 4.0 calculated on the basis of some combination of the best Grades obtained by him/her to attain the minimum 27 Credits.
- d. Before appearing in the final end semester examination a candidate must clear all the back semester paper and obtain 52 credits.
- e. Final result will be declared on the basis of 72 credits (including credits of all four semester and CGPA

iv

- a. A Grade will be awarded to the Student in a Subject based on his performance in Mid/End-Semester Examinations, Practical Examinations & Internal Assessment through Class Tests, Home Assignments. Marks will be awarded for each component. Grades will be assigned & associated point value will be as follows:

Percentage Obtained	Marks	Performance	Letter Grade	Point Value Per Credit
>=90		Excellent	Ex	10
<90 & >=80		Very Good	A	9
<80 & >=70		Good	B	8
<70 & >=60		Fair	C	7
<60 & >=50		Average	D	6
<50 & >=40		Pass	P	5
<40		Fail	F	0

- a. In order to pass a candidate shall required to obtain 40 % marks in theory and 50% marks in practical examination/ projects/records/internal assessment. Provided that he had obtain at least 32/16 marks in each theory paper out of full marks of 80/40 respectively. Minimum pass marks must be obtained separately both in theory as well as internal/practical portion.

Failed in one or more Subjects:

If any candidate is failed to obtain required credit & SGPA then he /she will have to appear in all papers in insuing coming examination.

- v. A Student who has been debarred from appearing at an Examination either (i) on account of unsatisfactory Attendance or (ii) by the University as a measure of disciplinary action or (iii) for adopting malpractice at an Examination, & consequently awarded a Grade 'X'. may Re-register for the Subject(s) after the term of the debarment expires. Provided that other provisions of this Regulations do not prevent him.

Vi Enrollment /Registration in B.Ed course is valid only for five academic years. If any student is unable to pass within five years then he/she has to enrolled/ re-register for


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the course. Minimum three month classes including theory/practicum/teaching assessment / internal assessment etc required for such type of student.

8. CREDITS, GRADE LETTER GRADE POINTS, CREDIT POINTS

Credit is a unit of academic input measured in terms of the weekly contact hours assigned to course in a semester.

Grade Letter is an index to indicate the performance of a student in a particular course (Paper). It is the transformation of actual marks secured by a student in a course /paper. It is indicated by a Grade letter Ex, A, B, C, D, P, F. There is a **range of marks** for each Grade Letter.

Grade Point is weightage allotted to each grade letter depending on the marks awarded in a course/paper

Ex: Faculty of Education

$$\text{CGPA} = \frac{\text{Total CPTs of Semester-I} + \text{Semester- II} + \text{Semester- III} + \text{Semester- IV}}{\text{Total Credits of Semester- I} + \text{Semester- II} + \text{Semester- III} + \text{Semester- IV}}$$

OR

$$[\text{SGPA of I Semester} \times \text{Total Credits of I Sem}] + [\text{SGPA of II Semester} \times \text{Total Credits of II Sem}] + [\text{SGPA of III Semester} \times \text{Total Credits of III Sem}] + [\text{SGPA of IV Semester} \times \text{Total Credits of IV Sem}]$$

$$\text{Total Credits of I Semester} + \text{II Semester} + \text{III Semester} + \text{IV Semester}$$

Note: The result of the successful candidates shall be classified as follows:

- | | | |
|------|----------------------------------|-------------------------|
| i. | First Division with Distinction: | CGPA from 9.00 to 10.00 |
| ii. | First Division: | CGPA from 8.00 to 8.99 |
| iii. | Second Division with 55% | CGPA 7.00 |
| iii. | Second Division: | CGPA from 6.00 to 6.99 |
| iv. | Pass Division | CGPA from 5.00 to 5.99 |
| v. | Fail | |

Example: Semester - I

Subject Code	Credits	% of marks	Letter Grade	Grade Point	Credit Points = Credit x Grade
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					Points
Paper I	5	60	C	7	5 X 7=35
Paper II	5	50	D	6	5 X 6=30
Paper IV	3	70	B	8	3 X 8=24
Paper V	3	60	C	7	3X 7=21
Paper EPC I	3	70	B	8	3 X 8=24

Total Credit Points: 134

Total Credits : 19

SGPA = $\frac{\text{Total Credit Points in the Semester - I}}{\text{Total Credits in the Semester - I}} = 134/19 = 7.0$

Total Credits in the Semester - I

SGPA for Semester - 1 = 7.0

Semester - II

Subject Code	Credits	% of marks	Letter Grade	Grade Point	Credit Points = Credit x Grade Points
Paper III	5	60	C	7	5 X 7=35
Paper VII A	3	50	D	6	3 X 6=18
Paper VIII A	3	70	B	8	3 X 8=24
Paper EPC II	3	60	C	7	3X 7=21
Paper XII	3	70	B	8	3 X 8=24
	17				

Total Credit Points: 122

Total Credits : 17

SGPA = $\frac{\text{Total Credit Points in the Semester -II}}{\text{Total Credits in the Semester - II}} = 122/17 = 7.1$

Total Credits in the Semester - II

SGPA for Semester - II = 7.1

Semester - III

Paper Code	Credits	% of marks	Letter Grade	Grade Point	Credit Points = Credit x Grade Points
Paper VII B	3	60	C	7	3 X 7=21
Paper IX	5	50	D	6	5 X 6=30
Paper EPC III	3	70	B	8	3 X 8=24
Paper XII	5	60	C	7	5X 7=35



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Total Credit Points: 110

Total Credits : 16

$$\text{SGPA} = \frac{\text{Total Credit Points in the Semester - III}}{\text{Total Credits in the Semester - III}} = 110/16 = 6.8$$

SGPA for Semester - III = 6.8

Semester IV

Paper Code	Credits	% of marks	Letter Grade	Grade Point	Credit Points = Credit x Grade Points
Paper VI	3	60	C	7	3 X 7=21
Paper VIII B	3	50	D	6	3X 6=18
Paper X	3	70	B	8	3 X 8=24
Paper XI	3	60	C	7	3X 7=21
Paper EPC IV	3	80	A	9	3X 9=27
Paper XII	5	70	B	8	5X 8=40

Total Credit Points: 151

Total Credits : 20

$$\text{SGPA} = \frac{\text{Total Credit Points in the Semester - IV}}{\text{Total Credits in the Semester - IV}} = 151/20 = 7.5$$

SGPA for Semester - IV = 7.5

$$\text{CGPA} = \frac{\text{Total CPTs of Semester-I} + \text{Semester- II} + \text{Semester- III} + \text{Semester- IV}}{\text{Total Credits of Semester- I+ Semester- II +Semester- III + Semester- IV}}$$

$$\text{CGPA} = \frac{134+122+110+151}{19+17+16+20} = 517/72 = 7.1$$

9. GRADING SYSTEM

- i. As a measure of Students' Performance a 7 - Scale Grading System using the Letter Grades (vide Clause 7.6) & corresponding Grade Points per Credit, shall be followed.
- ii. A Semester Grade Point Average (SGPA) will be computed for each Semester. The SGPA will be calculated as follows:

$$\text{SGPA} = \frac{\sum_{i=1}^n C_i g_i}{\sum_{i=1}^n C_i}$$

where 'n' is the Number of Subjects registered for the Semester, 'C_i' is the Number of Credits allotted to a particular Subject, & 'g_i' is the Grade-Points carried by the Letter corresponding to the Grade awarded to the Student for the Subject. SGPA will be


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rounded off to the Second Place of Decimal & recorded as such. The SGPA would indicate the performance of the Student in the Semester to which it refers.

- iii. Starting from the Second Semester at the end of each Semester S, a Cumulative Grade Point Average (CGPA) will be computed for every Student as follows:

$$CGPA = \frac{\sum_{i=1}^m C_i g_i}{\sum_{i=1}^m C_i}$$

where 'm' is the Total Number of Subjects the Student has registered from the First Semester onwards up to & including the Semester S, 'C_i' is the Number of Credits allotted to a particular Subject's & 'g_i' is the Grade-Point carried by the Letter corresponding to the Grade awarded to the Student for the Subject's; CGPA will be rounded off to the Second Place of Decimal & recorded as such.

The CGPA would indicate the cumulative Performance of the Student from the First Semester up to the end of the Semester to which it refers.

The CGPA, SGPA & the Grades obtained in all the Subjects in a Semester will be communicated to every Student at the end of every Semester.

For determining the Inter se Merit Ranking of a group of Students, only the rounded off values of the CGPAs will be used.

- iv. When a Student gets the Grade 'F' in any Subject during a Semester, the SGPA & the CGPA from that Semester onwards will be tentatively calculated, taking only 'Zero Point' for each such 'F' Grade. After the 'F' Grade(s) has/have been substituted by Letter, Grades during a subsequent Semester, the SGPA & the CGPA of all the Semesters, starting from the earliest Semester in which the 'F' Grade has been updated, will be recomputed & recorded to take this Change of Grade into account.

10. ASSESSMENT OF PERFORMANCE

- i. There will be continuous assessment of a Student's Performance throughout the Semester & Grades will be awarded by the Subject Teacher/Co-ordination Committee formed for this purpose.
- ii. a. For arriving at a Grade obtained by a Student for a particular subject, initially a Numeric Marks obtained by the Student out of 100 (Hundred) is to be determined. For Subjects where the Laboratory component (P-component) is non-zero, separate Marks, each out of 100 (Hundred), in the Theory component (L-& T- components) & the Laboratory component are to be ascertained first. Next the failure cases (viz., the cases of Student obtaining 'F' Grade) are to be determined as explained in Appendix V. A composite Mark for the Subject out of 100 is to be computed by taking appropriate contribution of Theory component & the laboratory component as elucidated in Appendix VI.


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- b. Once the Numeric Mark is obtained, the same is to be converted to Letter Grade.
- c. For assigning Marks in Teacher's Assessment (TA) performance in Home Assignments, Class Tests, Tutorials, Vive-Voce, Attendance etc., are to be considered. At least Two Class Tests are to be conducted for a Subject. The Weights of different Sub-components of TA are to be announced by the Teacher at the beginning of the Semester.
- iii. The twenty -week school teaching practice undergone by the Students in the 2nd, 3rd and 4th Semester would be assessed within Five Weeks after the commencement of the fourth Semester. The Students are required to submit a Written Report on the Training received. The Students are also required to submit to the Head of the Department a Completion Certificate in the prescribed form from the Competent Authority of the organization where the Training was received, without which he/she would not be assessed.
- iv. Assessment of Project Work
- a. Performance in the various activities involved in the Project would be assessed individually at the end of each Semester in which it is being carried out as per the Curriculum. The Student is required to submit a Written Report at the end of the Semester. The Director/Principal in consultation with the Chairman, Academic Affairs/Head of the Department would appoint a Project Evaluation Board for the purpose of assessment. The different Components of Evaluation & the Weights assigned to these Components are depicted below:

Sub-component	weight
Supervisor's Assessment	40%
Record of Teaching Practice (to be assessed by the board)	20%
Evaluation Board's Assessment	40%

Student is required to give a Seminar on the Project Work done. The Evaluation Board would conduct the Viva-Voce. Dates for conducting the Seminar & the Viva-Voce, to be held within Ten Days after the End-Semester Examination, would be announced in the Academic Calendar.

- b. If a Student due to non-completion of the Project Work cannot submit the Final Record of Teaching Practice at the end of 2nd 3rd and 4th Semester for B.Ed. & does not appear before the Evaluation Board for the Viva-Voce on the date fixed by the Department in conformity with the Academic Calendar, may be granted extension of time not exceeding Two Months on furnishing sufficiently reasonable ground to the satisfaction of Project Evaluation Committee.
- iv. The Chairman, Academic Affairs/Head of the Department of Institution would constitute the Viva-Voce Board(s) for conducting the comprehensive Viva-Voce Examination as per the requirement of the Curriculum. The Board would decide the relative Weights of the different aspects of the Viva-Voce & decide the Grades to be awarded to the Students. The dates of the Viva-Voce, to be conducted within Ten Days after the previous End-Semester Examination, would be announced in the Academic


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Calendar. The Viva-Voce Board will include One Expert to be nominated by Dean, Faculty of Education.

11. Examinations

- i. The Examination Section of the University will centrally conduct the Mid-Semester & the End-Semester Examinations in respect of the Theory component of the Subjects unless otherwise permitted.
- ii. (A) A Student will be issued an Admit Card for appearing in an Examination, only if he/she has:
 - a. Attendance Record to the satisfaction of the Co-ordination Committee in the Theory & Teaching Practice Classes & has completed the Assignment Works given.
 - b. Paid all dues of the Semester.
 - c. Has not been debarred from appearing in the examination as a result of Disciplinary proceedings.(B) A Student may be debarred from appearing at the Mid-Semester or End-Semester Examination on the report of a Teacher/Head of Department, if his/her:
 - a. Attendance at Lecture/Tutorial/Laboratory Classes has not been satisfactory during the period, and/or,
 - b. Performance in the Assignment Works during the Semester has not been satisfactory.
- iii. a. Class Tests, Mid-Semester Examinations, Assignments, Tutorials, Viva-Voce, Laboratory Assignments, etc., are the constituent components of continuous assessment process, & a Student must fulfill all these requirements as prescribed by the concerned Teacher/Co-ordination Committee. If due to any compelling reason (such as his/her illness, calamity in the family, etc.) a Student fails to meet any of the requirements within/on the scheduled date & time, the Teacher/Co-ordination Committee in consultation with the concerned Head of the Department may take such steps (including conduction of Compensatory Tests/Examinations) as are deemed fit.

b. Appearing in the End-Semester Examination in the Theory component of a Subject is compulsory for a Student, unless exempted as per Clause 12.3 (i) (b) stated below. If a Student fails to appear in the End-Semester Examination he/she will be assigned an 'F' Grade in the Subject.

c. However, if a Student misses the End Semester Examination due to a compelling reason like serious illness of himself/herself or a calamity in the family, he/she may appeal to the Dean, through Co-ordination Committee for permitting himself/herself to appear at the Supplementary Examination(s). A Sub-Committee consisting of the Merit of the case, recommended permitting the documents & being convinced about the Examination(s) with full Credit condoning his/her absence:
 - (i) The Dean, Faculty of Education
 - (ii) Principal of Institute concerned



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- (iii) Two Representatives from Co-ordination Committee
 - (iv) Institute Retainer Medical Officer
 - (v) Controller of Examination of Kolhan University.
- iv. Students will be permitted to appear in the Examinations in only those Subjects for which they have Registered at the beginning of the Semester & have not been debarred.
- v. The Final Grades awarded to the Students in a Subject must be submitted by the Teacher, within Seven Days from the date of holding the Examination to the Course Co-ordinator.
- vi. The Evaluation of Performance in the General Proficiency (GP) will be done by the Authorities conducting these. The Grades will be communicated to the Course Co-ordinator.
- vii. Any change of Grade of a Student in a Subject, consequent upon detection of any genuine error of omission &/or commission on part of the concerned Teacher, must, by approved by & must be forwarded by the Course Co-ordination Committee, within 20 (Twenty) Days from the date of commencement of the next Semester.
- viii. For the benefit of & as a process of learning by the Students, the Scripts after correction of all Class Tests, Mid-Semester Examinations, Assignments etc., would be shown to the Students within 4 Weeks from the date of Tests/Examinations.
- ix. In order to provide an additional opportunity to the Students who failed (obtained an 'F' Grade) in One or more Subjects, due to not being able to score higher than the Cut-off Marks in the Theory components, in either the First &/or the Second Semester in a year, Supplementary Examinations equivalent to the End-Semester Examination arranged centrally the University in the Month of January/July (before commencement of the next semester) every year.

11. EXAMINATIONS

- vi. The Examination Section of the University will centrally conduct the Odd & Even Semester Examinations in respect of the Theory component of the Subjects unless otherwise permitted.
- vii. (A) A Student will be issued an Admit Card for appearing in an Examination, only if he/she has:
- a. Attendance Record to the satisfaction of the Co-ordination Committee in the Theory & Teaching Practice Classes & has completed the Assignment Works given.
 - b. Paid all dues of the Semester.
 - c. Has not been debarred from appearing in the examination as a result of Disciplinary proceedings.
- (B) A Student may be debarred from appearing at the Mid-Semester or End-Semester Examination on the report of a Teacher/Head of Department, if his/her:

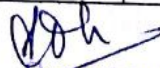

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- a. Attendance at Lecture/Tutorial/Laboratory Classes has not been satisfactory during the period, and/or,
 - b. Performance in the Assignment Works during the Semester has not been satisfactory.
- viii. Class Tests, Mid-Semester Examinations, Assignments, Tutorials, Viva-Voce, Laboratory Assignments, etc., are the constituent components of continuous assessment process, & a Student must fulfill all these requirements as prescribed by the concerned Teacher/Co-ordination Committee. If due to any compelling reason (such as his/her illness, calamity in the family, etc.) a Student fails to meet any of the requirements within/on the scheduled date & time, the Teacher/Co-ordination Committee in consultation with the concerned Head of the Department may take such steps (including conduction of Compensatory Tests/Examinations) as are deemed fit.
- ix. Students will be permitted to appear in the Examinations in only those Subjects for which they have Registered at the beginning of the Semester & have not been debarred.
- x. The Final Grades awarded to the Students in a internal assesment must be submitted by the Teacher, within Seven Days from the date of holding the Examination to the Programme Co-ordinator. The programme co-ordinator will submit the marking of internal assessment within 2 days from receiving of the makrs from the concerned teachers.
- vi The Evaluation of Performance in the General Proficiency (GP) will be done by the Authorities conducting these. The Grades will be communicated to the Course Co-ordinator.
- vii Any change of Grade of a Student in a Subject, consequent upon detection of any genuine error of omission &/or commission on part of the concerned Teacher, must, by approved by & must be forwarded by the Course Co-ordination Committee, within 20 (Twenty) Days from the date of commencement of the next Semester.
- viii. For the benefit of & as a process of learning by the Students, the Scripts after correction of all Class Tests, Mid-Semester Examinations, Assignments etc., would be shown to the Students within 4 Weeks from the date of Tests/Examinations.

NOTE: Those portion which are not mentioned in this regulation will be guided by existing rule , regulation , statute and Jharkhand University Act (Amendment Up to date

SEMESTER WISE DISTRIBUTION OF THE COURSES

Semester I				
Subject Code	Paper Title	Credits		Marks
Paper I	Childhood and Growing Up	5	100	80 +20 marks
Paper II	Contemporary India and Education	5	100	80 +20 marks


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Paper IV	Language across the Curriculum	3	50	40+10 marks
Paper V	Understanding Disciplines and Subjects	3	50	40+10 marks
Paper EPC I	Reading and Reflecting on Texts	3	50	50 marks
Total		19	350	350 marks

Engagement with the Field: Tasks and Assignments for Courses I,II,IV & V

Semester II				
Subject Code	Paper Title	Credits	Hours	Marks
Paper III	Learning and Teaching	5	100	80 +20 marks
Paper VII A	Pedagogy of a School Subject - Part-I	3	50	40+10 arks
Paper VIII A	Knowledge and Curriculum - Part-I	3	50	40+10 marks
Paper EPC II	Drama and Art in Education	3	50	50 marks
	School Internship (1 Month)	3	50	50 marks
Total		17	300	

Engagement with the Field: Tasks and Assignments for Courses III, VII A & VIII A

Semester III				
Paper Code	Subject Title	Credits		Marks
Paper VII B	Pedagogy of a School Subject - Part-II	3	50	40+10 marks
Paper IX	Assessment for Learning	5	100	80 +20 marks
Paper EPC III	Critical Understanding of ICT	3	50	50 marks
	School Internship (2 Months)	5	100	100 marks
Total		16		300 marks

Semester IV				
Paper Code	Subject Title	Credits	Marks	Marks
Paper VI	Gender, School and Society	3	50	40+10 marks
Paper VIII B	Knowledge and Curriculum - Part-II	3	50	40+10 marks
Paper X	Creating an Inclusive School	3	50	40+10 marks
Paper XI	Optional Course*	3	50	40+10 marks
Paper EPC IV	Understanding the Self	3	50	50 marks
	School Internship (2 Months)	5	100	100 marks
Total		20		350 marks

Engagement with the Field: Tasks and Assignments for Courses VI, VIII B, X & XI

NOTE: Optional Courses can be from among the following - Vocational/Work Education, Health and Physical Education, Peace Education, Guidance and Counseling, etc. and can also be an Additional Pedagogy Course*(for a school subject other than that chosen for Course 7 (a&b) at the secondary level, or the same school subject at the higher secondary level).


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