



KOLHAN UNIVERSITY

Chaibasa, west-Singhbhum, Jharkhand
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CCDC OFFICE

Ref. No. KU/R/108/2024

Date: 24/01/2024

शुद्धि पत्र (Corrigendum)-02

एतद द्वारा कोल्हान विश्वविद्यालय, चाईबासा द्वारा आहूत Supply of Manpower at Kolhan University, Chaibasa Head Quarter, Chaibasa, West-Singhbhum, Jharkhand(e-tender Reference no- KU/R/CCDC/12/2024) ई-निविदा दस्तावेज में तकनीकी (नियम एवं शर्त) परिवर्तन किए गए हैं जो निम्न प्रकार से हैं :-

1. कंडिका 6.C में परिवर्तन करते हुए बिडरों से GST Return सर्टिफिकेट September-2023 तक लेने का निर्णय लिया गया।
साथ ही SECTION-iv Annexure-D (GST Return सर्टिफिकेट September-2023) में परिवर्तन किया गया।
2. निविदा दस्तावेज के Section-I Annexure-A (Technical Specifications for Manpower) में कर्मियों के पूर्व उल्लेखित श्रेणी (कुशल, अर्धकुशल) में भी नियमानुसार परिवर्तन किया गया।
3. निविदा से संबंधित Item Rate BOQ में भी कॉलम स0 13 (Labour wages as per State Govt. Rules inclusive of EPF, ESI, charges) सरकार द्वारा निर्धारित दर (संलग्न) के अनुरूप ही मान्य होगा अन्यथा कि स्थिति में बिडर द्वारा समर्पित बीड को अयोग्य माना जाएगा।
सरकार द्वारा निर्धारित TAX दर अनुमान्य है इसके अनुपालन नहीं करने कि स्थिति में बिडर द्वारा समर्पित बीड को अयोग्य माना जाएगा। बिडर को मात्र मैनिज्मन्ट चार्ज एवं इसके अतिरिक्त अन्य शुल्क का प्रविष्ट करना आवश्यक होगा।


24/01/24

कुलसचिव

कोल्हान विश्वविद्यालय, चाईबासा

05. Scope of work (Responsibilities / Liabilities of Bidder or Contractor)

- i. Within 7 days of communication of award of contract, the successful bidder shall sign contract with Registrar, Kolhan University and deposit 5% of contract value as performance security in form of FDR/BG which must be valid for 14 months. After deposit of performance security, Online EMD shall be released. If successful bidder does not deposit the said security, the earnest money shall be forfeited and bidder/contractor shall be black listed.
- ii. The successful bidder shall provide detailed lists of Manpower along with, EPF, ESI Bank detail of all personal along with their requisite qualification. In the end of the every month, the contractor shall raise the bill with the certified copy of the payment of ESI and EPF.
- iii. Contractor shall ensure that the remuneration of the hired personal is paid strictly through Aadhar linked Bank account. The University/Constituent College shall be rightful to direct the Contractor/Supplier to produce evidence of transfer amount of the hired personnel. In case any discrepancy found the Contractor/supplier shall be held responsible and lawful action shall be taken.
- iv. Performance of the hired personnel shall be reviewed time to time and if any work of the personnel is not found to be satisfactory, personnel must be replaced within 24 hours by the contractor/supplier. Basic equipment's like, Umbrella, Boot, Torch etc. required to the personnel for discharging their duties shall be provided by the contractor.
- v. It will be responsibility of the contractor to supply only those personnel where credentials have been verified and found ok by police.
- vi. The contract is valid for 12 months from the time of award of the contract, it is subject to extension for 3 months under special circumstances by the competent authority after recording the reason. No further extension shall be permitted.
- vii. The supplier shall also sign a contract with Principals of Constituent Colleges for supply of man power desired by them. Performance Bank Guarantee shall also be 5% of contract value. All terms and condition shall be same and binding for both parties.

06. The bidders must upload the following Documents with bid.

- a. An application duly filled and all annexure as required vide section IV, Annexure-D.
- b. Registration of the firm,
- c. Clearance from Service Tax/GST Certificate and GST Return Certificate up to date (September-2023).
- d. Self-certified copy of IT PAN card.
- e. Proof of ESI registration and recent payment receipt.
- f. Proof of EPF registration and recent payment receipt.
- g. Valid PSARA License.
- h. Shop and Establishment License
- i. Valid GST Registration Certificate.
- j. A notarized affidavit declaring that the firm/bidder/proprietor/partner/director is/are either black listed nor banned to participate in tender process by any Govt. organisation in India. And that no criminal case is pending against them in police.
- k. **Power of Attorney for authorized person for signing the bid:** The bidder shall provide Power of Attorney for the authorized person signing the bid document. The address proof of the authorized signatory viz latest Telephone bill/copy of valid passport/latest electricity bill/valid voter ID proof/ Aadhaar should be submitted online

Technical Specifications for Manpower

कोल्हान विश्वविद्यालय

विभिन्न कर्मियों हेतु निर्धारित योग्यता

क्रं. सं.	पदनाम	योग्यता एवं अनुभव	वर्ग (श्रेणी)
01.	सुरक्षा प्रहरी	सुरक्षा गार्ड का प्रशिक्षण प्राप्त एवं दो वर्षों का अनुभव	अर्धकुशल
02.	रात्रि प्रहरी (लाठीधारी)	सुरक्षा गार्ड का प्रशिक्षण प्राप्त एवं दो वर्षों का अनुभव	अर्धकुशल
03.	माली	साक्षर	अर्धकुशल
04.	आदेशपाल	साक्षर	अकुशल
05.	कम्प्युटर ऑपरेटर	स्नातक पास एवं मान्यता प्राप्त संस्थान से कम्प्युटर में डिप्लोमा तथा शैक्षणिक संस्थान में कार्य करने का दो वर्षों का अनुभव। टैली पैकेज की जानकारी वांछनीय।	कुशल

R. S. S.
24/11/24

Section IV, Annexure D

To
The Registrar
Kolhan University, Chaibasa (West Singhbhum)

Sub:- Participation in e-tender Ref. No. KU/R/CCDC/.....2024

Sir,

I/We, (Name of owner/parties etc.) on behalf of (Name of farm) wish to participate in the above mentioned tender. I/We hereby undertaken to abide by all terms and conditions of the tender in letter and . I understand any violation of terms conditions can attract punishment or even blacklisting can be done.

I/We do hereby submit/upload following documents which are correct and authentic.

Sl.No.	Title of Documents	Page no.
1.	Registration of the firm	
2.	ISO-2015	
3.	Balance sheet for last four years(Audited)	
4.	Turn over certificate for last four years (Audited)	
5.	GST certificate and clearance	
6.	GST return certificate up to date (September-2023)	
7.	Self-certified copy of PAN card	
8.	Proof of ESI registration and recent payment certificate.	
9.	EPF registration and recent payment receipt.	
10.	Valid PSARA license.	
11.	Shop and establishment license.	
12.	Affidavit stating that the there is no case pending with the police/contract against proprietor/firm/parties or the company(Bidder). It has not been blacklisted so far by any Government organization.	
13.	Copy of online tender fee (₹10,000/-) and EMD (₹ 3.0 lakh) submission Document.	
14.	Proof of address of firm, bank A/c No., IFSC code duly indicated on letter head of the firm.	
15.	Company registered document.	

[Handwritten Signature]
27/10/24

Item Rate BoQ

Tender Inviting Authority: Registrar, Kelhan University, Chaibasa.

Name of Work: Supply of Manpower at Kelhan University, Chaibasa Head Quarter, Chaibasa, West Singhbhum, Jharkhand.

Contract No: KUR/CCDC/12/2024

Name of the Bidder/ Bidding Firm / Company

PRICE SCHEDULE

(This BOC template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only.)

NUMBER #	TEXT #	TEXT #	NUMBER	TEXT #	NUMBER #	NUMBER	NUMBER	NUMBER	NUMBER #	TEXT #
Sl. No.	Item Description	Approx. required no. of man-power	Quantity	Units	Labour wages as per State Govt. rules inclusive of EPF, ESIC charges. In Figures To be entered by the Bidder in Rs. P	Goods and Service Tax in p Rs	Any other taxes or charges laid under contract in Rs. P	Management charge to be quoted inclusive of all statutory obligation in percentage (Percentage should be up to two decimal point)	Quoted rate inclusive of all charges like EPF, ESIC, Taxes and Management charges etc. In Figures Rs. P	TOTAL AMOUNT in Words
1	2	3	4	5	13	14	17	21	Rs. P	55
1	Security Guard	1 As required	1	Nos	10,471	18%			0.00	INR Zero Only
2	Night Watchman (Lathidhar)	2 As required	1	Nos	10,471	18%			0.00	INR Zero Only
3	Gardener	3 As required	1	Nos	10,471	18%			0.00	INR Zero Only
4	Peon	4 As required	1	Nos	9,816.57	18%			0.00	INR Zero Only
5	Sweeper	5 As required	1	Nos	9,816.57	18%			0.00	INR Zero Only
6	Computer Operator	6 As required	1	Nos	13,550	18%			0.00	INR Zero Only
Total in Figures										0.00 INR Zero Only
Quoted Rate in Words										INR Zero Only

Best,
24/01/24