



KOLHAN UNIVERSITY

CHAIBASA, WEST SINGHBHUM

Jharkhand, Pin : 833201

Phone No. 06582-255274

Ref. No: KU/R/159/2022

Date: 27/01/2022

To
The Prof.-in-Charge,
The Graduate School College for Women,
Jamshedpur.

Sub : Regarding approval for engagement of manpower through out sourcing agency.

Ref : Your letter no. CW/Pr. Off/769/2021 dated 29.11.2021.

Sir/ Madam,

With reference to your letter on the subject noted above. I am directed to inform you that please provide the information in the prescribed format as noted below and submit the same to the undersigned within 07 days for further action to be taken in this respect.

FORMAT

Sl. No.	Staff/ Post	Existing staff	Work done by him	Why extra staff demanded	Justification
1	Librarian				
2	Security guard				
3	Peon				
4	Sweeper				
5	Gardener				

By order of the Vice-Chancellor

Sd/-

Registrar

Kolhan University, Chaibasa.

Memo No. KU/R/159/22

Date 27-1-22

Copy to :

1. C.C.D.C., K.U., Chaibasa.
2. Asstt. to VC/PVC/FA for information to VC/PVC/FA.
3. Concerned Asstt. for uploading in University website.
4. In file.

Registrar

Kolhan University, Chaibasa

Asstt.