



KOLHAN UNIVERSITY, CHAIBASA

No. KU/CE/ 11370/17

Dated 01.12.2017

Dear Student

1. The 3rd Convocation of the University will be held on Tuesday the 05th December, 2017 at 10.30 AM at the Kolhan University Campus.
2. The Convocation is a solemn occasion and I need not stress the importance of the dignity and the decorum appropriate to an occasion like this.
3. For the convenience of the awardees, the arrangements for the supply of costumes have been made. The Academic Costumes will be available in the Arts Block, Tata College, Chaibasa from 10.30 AM to 05.00 PM on 04th December, 2017. The charge for the costumes is Rs. 400/- out of which Rs. 300 is refundable after the costume is returned. **(Exact amount should be tendered while collecting the costumes.)**
4. **Kindly fill up and return the enclosed proforma, requisite fee & copy of admit card of the examination (ID proof) while collecting costumes in the Arts Block, Tata College, Chaibasa.**
5. For Convocation, you must reach 90 minutes before the time of Convocation i.e. 09.00 AM sharp on 05th 12-2017.
6. You shall be required to wear white Kurta-paizama for males and white salwar-suit for ladies with the costumes, while receiving your degree in the Convocation.

Looking forward to see you soon.

With all best wishes.

Yours faithfully,

[Handwritten Signature]
01/12/17

CONROLLER OF EXAMINATIONS

Encl: As above



KOLHAN UNIVERSITY, CHAIBASA

THE THIRD ANNUAL CONVOCATION ON TUESDAY THE 05th DECEMBER 2017 AT
10.30 AM AT THE KOLHAN UNIVERSITY CAMPUS

(To be filled up by the candidates in own handwriting- Maximum two in one proforma)

To
REGISTRAR
KOLHAN UNIVERSITY
CHAIBASA

- | | |
|---|--------|
| 1. I/ We shall be attending the Convocation
(Please strike the word, which is not applicable) | Yes/No |
| 2. Deposited the security deposit of Rs. 400/- per applicant for costumes.
(Please strike the word, which is not applicable) | Yes/No |
| 3. Attached the copy of admit card (s) for ID Proof
(Please strike the word, which is not applicable) | Yes/No |

Signature with full name: 1. _____

2. _____

Name of the degree to be awarded to the awardee _____

Date: _____

e-mail address (if any) _____

Telephone No. with code, if any _____