



KOLHAN UNIVERSITY, CHAIBASA

Tender Notice No. KU/R/1143/2016

Dated 22/09/2016

1. Instruction for filling up the tender and their terms and Conditions

- Properly sealed tender (in two Bid systems) should be submitted in the office of the undersigned either in person or by the registered post on or before 04/10/2016 till 1:00pm. Tender received after due date and time, so whatever be the reason will be rejected/not accepted. The bid is to be submitted in format prescribed with this tender notice.
- The bidder may quote the rates along with the Specification of the items for which specification have not been mentioned or for which the higher version of specification are available.
- The authorized dealer should have JST registration certificate.
- Photo Copy of update CST/JST/IT Registration certificate, IT Clearance certificate of at least three financial years, PAN/TAN number (with proof) must be submitted with the technical bid, failing which the quotation will be liable to rejected or will be rejected. The cost of bid is also to be submitted alongwith technical bid otherwise the bid will be summarily rejected.
- The tender must enclose copy of the Income Tax and Sales Tax Clearance certificate and Income tax return for last 3 Financial year, Annual Turnover of 5 crore and above in the last Financial year and should have audited by the chartered accountant.
- Price must be quoted F.O.R Destination at Kolhan University, Chaibasa.
- Price must be valid for 6(six) month from the date of opening of the tender.
- PAYMENT:- The University will make full payment after the receipt of goods in good condition and certificate by the concerned H.O.D regarding satisfactory installation /demonstration work within one month after the supply of the items.
- All items must be delivered within 30days from the receipt of order.
- EMD of Rs 1,00,000/- (Rs One Lakh Only) to be deposited with the technical bid in the shape of Bank Draft of any nationalized bank in favour of The Registrar, Kolhan University, Chaibasa payable at Chaibasa.

- The Firm submitting Tender should have a minimum experience of ten years in the field of scientific goods and should have supplied regularly similar equipments/establishment lab to other University/Research Institution.
- Manufacturer & Supplier should be an ISO Certified.
- Incomplete tender or tender received after due date and time will be rejected.
- The bidder should have the authorization from manufacturer in case of the agency not being the manufacturer.
- The bidder should quote 100% all the items for the department with all essential accessories to run the equipment.
- The bidder shall have to submit technical & financial bid in two separate envelopes. The financial bids of only those bidders who qualify in the technical bid will be opened. The format of technical bid (Tender Bid-I) and Price Bid (Tender Bid-II) is enclosed with this tender notice.
- Preference will be given to the dealers who is registered for wooden/granite/steel works and has an appropriate experience in the same field.

TENDER BID – I (TECHNICAL)

Please Fill this Annexure positively

ANNEXURE – I

1	Tender No.	KU/R/...../16 dated 16/09/2016
2	Description of Tender	P.G. Lab establishment and equipments
3	Date of submission of Tender	
4	Name of Firm with full address	
5	Place of Supply (Destination)	P.G. Department, Kolhan University, Chaibasa West Singhbhum, Jharkhand – 8330202
6	Cost of tender (Rs. 10,000/-) Non-refundable	DD No./receipt No:Amount..... Bank Date DD must be drawn in favour of the “The Registrar, Kolhan University, Chaibasa” Payble at Chaibasa
7	Earnest Money Deposit (EMD) Rs. 1,00,000/- (Refundable without interest)	DD No./receipt No:Amount..... Bank Date DD must be drawn in favour of the “The Registrar, Kolhan University, Chaibasa” Payble at Chaibasa
8	PAN	Attach proof
9	CST Registration No.	Attach proof
10	TIN No./VAT	Attach proof
11	Turnover in last three Financial years	Attach proof
12	Details of similar work executed during the last three years	Attach proof
13	Any document in requirement of general & special terms and conditions as specified in the tender document.	Attach proof

(Signature of Bidder with Name & Seal)

COMPLIANCE CERTIFICATE (CHECK LIST) FOR NIT TERMS

(To be enclosed in the Technical bid)

Sl. No	NIT Terms and Conditions	YES/NO
01	Rate Quoted	
02	Validity of quoted rate (Minimum for six months)	
03	Cost of Bid Rs.	
03	EMD submitted Draft No. Date	
04	Payment terms agreed	
05	Delivery terms agreed	
06	Warranty period agreed	
07	Literature/ Brochures/ Manuals provided	
08	Dealership / distributorship certificate (In case of dealers/agents) provided	
09	After sales service: address of after sales service centre in India (For imported goods) /in the region provided	
10	Manufacturer certificate provided	
11	ISO/ISI certificate provided	
12	Proprietary item certificate	

TENDER BID – II (PRICE BID)

Attached in Separate excel file named – **Tender Bid – II Price Bid for Laboratory**